

UNAPPROVED DRAFT1



**Minutes of the High Wych Annual Parish Council Meeting
Wednesday 15th May 2024
7.30pm in High Wych Memorial Hall**

Clr Tom Payne (TP)* Clr Carrie Payne (KJ)*
Clr John Andreotti (JA)* Clr David Smith (DS)*
Clr Keith Jordan (KJ)* Clr Jacqueline Jackson*
** Denotes present*

Present: Three members of the public

Clerk: Colin Marks, Clerk to the Parish Council

		ACTION
24.029	Election of a Chairman RESOLVED: <i>That Clr Tom Payne be elected as Chairman for the ensuing year.</i>	
24.030	Acceptance of Office The Chairman signed his Declaration of Acceptance of Office	TP/Clerk
24.031	Apologies for absence 1. Councillors: None received (<i>all present</i>) 2. Others: County Clr Eric Buckmaster, District Clr Ian Devonshire, Police	
24.032	Declarations of Interest and requests for dispensations 1. Interests: None 2. Dispensation requests: None received	
24.033	Appointment of Vice-Chairman RESOLVED: <i>That Clr John Andreotti be appointed Vice-Chairman for the ensuing year.</i> The Vice-Chairman signed his Declaration of Acceptance of Office	JA/Clerk
24.034	Appointment of portfolio holders for the ensuing year 1. Allotments: Clr Carrie Payne. 2. Playing Fields and Open Spaces: Clr Keith Jordan 3. Footpaths/Public Rights of Way/Accessibility: Clr Jacqueline Jackson 4. Highways: Clr Tom Payne 5. Village Halls: Clr Dave Smith 6. Police Locality: Clr Tom Payne 7. Others: Website information: Clr Tom Payne HTC liaison: Clr John Andreotti Car Park and trees: Clr John Andreotti Gilston Garden Town: Clr Tom Payne	CP KJ JJ TP DS TP JA JA TP
24.035	General Power of Competence (GPC) Noted: that the Parish Council has the GPC	Clerk
24.036	Review of Governance policies and procedures 1. Code of Conduct RESOLVED: <i>The adopted 15 Sept 2021 version approved as presented to the meeting</i> 2. Internal Financial Controls Policy RESOLVED: <i>Approved as presented to the meeting.</i> 3. Financial Risk Assessment RESOLVED: <i>Approved as presented to the meeting.</i> Signed by the Chairman.	Clerk Clerk/TP

UNAPPROVED DRAFT1

4. Financial Regulations

RESOLVED: *Approved as presented to the meeting.*

Clerk

The Clerk advised that new updated Financial Regulations have just been published by NALC; these will be submitted to the Council for adoption in due course.

5. Standing Orders

RESOLVED: *The adopted 10 July 2019 version approved as presented to the meeting.*

Clerk

6. Other policies: None submitted to the meeting.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 8pm.

Signed.....

DRAFT